

GENERAL INSTRUCTION FOR APPLICANT

A Permit is required for any "development" defined as but not limited to a subdivision of a parcel of land into 2 or more parcels of land, the construction, reconstruction, conversion, demolition, structural alteration, relocation, enlargement or addition to any building or structure, or extension of use of land.

Important:

To help us help you, please PRINT clearly. An incomplete form will delay the permit process. Submit this completed form with applicable fee to the Town of Danville. If you have questions or need assistance in completing this application, please contact the Zoning Administrator:
Linda Leone

Office hours: Monday, Wednesday & Thursday 8:00am to 11:30am

APPLICANT INFORMATION:

Other state or local permits may be required. It is the Applicant's responsibility to apply for them. Below are numbers that may help you find out if another permit is required.

STATE must be contacted for any ROW/SETBACK on Rte. 2 & 15 Call VTRANS:
748-6670 (District 7)

"CALL BEFORE YOU DIG" 1-800-DIG SAFE (344-7233)

On Site Water & Septic: Call State of Vermont @ 802-786-5907 Or
Agency of Natural Resources @ 802-751-0128 (St J)

Village Sewer: Town of Danville Selectboard 684-3426 or 684-3352

Village Water: Danville Fire District: Tim Ide 684-3822

Curb Cut: Kevin Gadapee 684-3362

A copy of the Curb Cut application must be submitted with the Zoning application.

Town of Danville
P. O. Box 183
Danville, VT 05828
802-684-3352

Section 809: Variances

Note: Requests for variances are common, but granting such requests should not be. A variance should only be granted if it meets all of the criteria in this section.

809.1 The Development Review Board shall hear and decide requests for variances in accordance with 24 V.S.A. §4469(a) and appeal procedures under §508 of this bylaw. In granting a variance, the Development Review Board may impose conditions it deems necessary and appropriate under the circumstances to implement the purposes of these regulations and the municipal plan currently in effect. The Development Review Board may grant a variance and render a decision in favor of the appellant only if all of the following facts are found, and the findings are specified in its written decision;

(a) There are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that unnecessary hardship is due to these conditions and not the circumstances or conditions generally created by the provisions of these regulations in the neighborhood or district in which the property is located,

(b) Because of these physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of these regulations and that the authorization of a variance is necessary to enable the reasonable use of the property;

(c) The unnecessary hardship has not been created by the appellant;

(d) The variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, substantially or permanently impair the appropriate use or development of adjacent property, reduce access to renewable energy resources, or be detrimental to the public welfare.

e) The variance, if authorized, will represent the minimum that will afford relief and will represent the least deviation possible from these regulations and from the plan.

Reminder: A variance may only be granted if it meets all of the above criteria.

DANVILLE ZONING APPLICATION

FOR OFFICIAL USE ONLY:

DATE RECEIVED: _____ FEE ATTACHED: _____ APPLICATION#: _____

ZONING ADMINISTRATIVE OFFICER ACTION:

DATE APPROVED: _____ DATE DENIED: _____

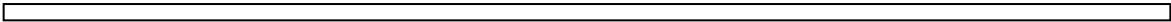
*Note: All applications for CONDITIONAL USE, DESIGN CONTROL, and VARIANCE will automatically be DENIED pending a decision by the DRB at a hearing.

DATE POSTED: _____ DATE WARNED: _____

DATE FOR HEARING: _____ FINAL APPEAL DATE: _____

ADMINISTRATIVE OFFICER'S SIGNATURE _____ DATE

DRB DECISION: Approved Denied



DO NOT WRITE ABOVE THIS LINE:

Step 1 TYPE OF PERMIT REQUESTED: (Fee schedule, below)

- | | |
|--|--|
| <input type="radio"/> PERMITTED USE (\$30.00) | <input type="radio"/> CONDITIONAL USE (\$50.00) |
| <input type="radio"/> DESIGN CONTROL (\$60.00) | <input type="radio"/> VARIANCE (\$50.00)(see page 2 for rules) |
| <input type="radio"/> SUBDIVISION (\$30.00) | <input type="radio"/> CELL TOWER (\$500.00/SM-\$1000.00/LG) |

Step 2 ZONING DISTRICT:

- | | | |
|------------------------------------|----------------------------|--------------------------------------|
| <input type="radio"/> MDR1 | <input type="radio"/> MDR2 | <input type="radio"/> LDR |
| <input type="radio"/> CONSERVATION | | <input type="radio"/> DESIGN CONTROL |

Step 3 Legal Name of all Owner (s) PLEASE PRINT

All Property Owners:

Name: _____ PHONE _____

Name: _____ PHONE _____

MAILING ADDRESS: _____

CONTACT PERSON: PHONE NUMBER: _____

Step 4 **PHYSICAL PROJECT LOCATION:** _____

GRAND LIST ID# _____ **DEED: BOOK#** _____ **PAGE#** _____

Step 5 **DESCRIPTION OF PROJECT:**

Step 6 **LOT SIZE & SETBACKS:** (DISTANCE FROM NEW CONSTRUCTION AND LOT LINES)

LOT SIZE: _____ (ACRES) **LOT WIDTH:** _____

150'

SETBACKS:

FRONT: _____ **FT.** **REAR:** _____ **FT.**
(50' from center of road) 50'

RIGHT SIDE: _____ **FT.** **LEFT SIDE:** _____ **FT.**
35' 35'

Steps 7 **PLEASE ATTACH ONE COPY OF ALL SITE AND PLOT PLANS.**

**Copy must include: Site & design of building.
If in Design Control: exterior design & exterior materials used;
Height of building and landscaping design.**

Step 8 **ADJOINING LAND OWNER INFORMATION:** (Conditional Use, Variance, Design Control)

Note: Provide NAME & MAILING ADDRESS of ALL adjoining land owners for Design Control, Conditional Use applications and Variances.

You will be charged for an incorrect mailing address that has to be re-mailed

NAME

MAILING ADDRESS

Step 9 **I herby certify that, to the best of my knowledge, all of the above is a true representation of the facts related to this proposed project or subdivision.**

I also herby request a hearing before the Danville Development Review Board if my application is for a Conditional Use, Design Control, or Variance Permit.

SIGNATURE OF ALL PROPERTY OWNERS:

Owner _____ **Date:** _____

Owner _____ **Date:** _____

Applicant Check Sheet

All required steps must be checked completed before handing in your permit.

Items Required	Required	Completed
Step 1: Type of Permit	X	O
Step 2: Zoning District	X	O
Step 3: Owner Name & Address & Phone#	X	O
Contact person (If Applicable)	X	O
Grand List ID#	X	O
Step 4: Physical Location	X	O
Grand List ID & Deed Book & Page	X	O
Step 5: Description of Project	X	O
Step 6: Lot Size & Setbacks	X	O
Step 7: Site & Plot Plan	X	O
Curb cut Approval (New Access Only)	X	O
Step 8: Adjoining Land Owners (If Applicable)	X	O
Step 9: Signatures of Owner	X	O

Last Step

You will be responsible for submitting a Certificate of Compliance to the Town of Danville when your project is completed.